

## **AGENDA**

### **COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION**

**February 15, 2005  
Aldermen Smith, Guinta,  
Osborne, Shea, Thibault**

**5:00 PM  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Chairman Smith calls the meeting to order.
2. The Clerk calls the roll.
3. Presentation of the draft FY2004 Comprehensive Annual Financial Report (CAFR) and draft Management Letter by Scott Bassett of McGladrey & Pullen.
4. Communication from Guy Beloin, Financial Analyst II, submitting the City's unaudited monthly financial statements for the seven months ended January 31, 2005 for FY2005.  
**Gentlemen, what is your pleasure?**
5. Communication from Kevin Buckley, Independent City Auditor, submitting audit status updates.  
**Gentlemen, what is your pleasure?**
6. Communication from Sharon Wickens, Financial Analyst II, submitting reports as follows:
  - a) department legend;
  - b) open invoice report over 90 days by fund;
  - c) open invoice report all invoices for interdepartmental billings only;
  - d) open invoice report all invoices due from the School District only;
  - e) listing of invoices submitted to City Solicitor for legal determination; and
  - f) accounts receivable summary.**Gentlemen, what is your pleasure?**

7. Communication from Tobias Svantesson, Internal Auditor, submitting a summary of CIP project balances as of December 31, 2004.  
**Gentlemen, what is your pleasure?**

**TABLED ITEM**

**A motion is in order to remove the following item from the table for discussion.**

8. Tuition Reimbursement Program  
*(Tabled 01/18/2005 – Human Resources, Finance Department and Chief Negotiator to get together and come up with recommendation for all employees. Previously forwarded to Committee Members and available for viewing in the City Clerk's office.)*
9. If there is no further business, a motion is in order to adjourn.